

# Application and Agreement for a Temporary Construction Water Meter

## **SUBMIT COMPLETED APPLICATION, CERTIFICATE OF INSURANCE, AND ENDORSEMENT (see item #2) TO CUSTOMER SERVICE.**

### Applicant Billing Information

Business Name: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Billing Phone #: \_\_\_\_\_ Tax ID Number: \_\_\_\_\_

Field Contact Name: \_\_\_\_\_ Field Contact Phone #: \_\_\_\_\_

Check One:  Potable  Recycled (Recycled Water is based on the meter location) Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

Meter Location: \_\_\_\_\_

### For Field Use Only

CID #		LID #		Meter #		Meter Read		Installation Date	
Encroachment Permit Required?	<input type="checkbox"/> Y / <input type="checkbox"/> N	FSR Approval Initials		Location Comments					

### For Office Use Only

COI Received:  Y /  N Expires: \_\_\_/\_\_\_/\_\_\_; Endorsement attached:  Y /  N

Encroachment Permit  Y /  N Expires: \_\_\_/\_\_\_/\_\_\_

The Applicant is bound by the Cucamonga Valley Water District's (CVWD/District) Municipal Code(s) 4.04.080 and 4.16.190, and the terms and conditions of this Application and Agreement:

- This Agreement shall expire upon expiration of the insurance certificate, or expiration of encroachment permit, or account closure, whichever comes first. The applicant may request an extension, subject to approval, as long as the account is in good standing, and the request is submitted to [custserv@cvwdwater.com](mailto:custserv@cvwdwater.com) no less than 10 days before the expiration of this executed Agreement.
- The Applicant agrees to defend, indemnify, and hold harmless Cucamonga Valley Water District, its officers, employees, agents, and representatives from and against any and all claims, liabilities, losses, damages, costs, and expenses, including attorney's fees, arising out of or in connection with the Applicant's use of the temporary construction meter, except to the extent caused by the sole negligence or willful misconduct of the District. This indemnification obligation shall survive the expiration or termination of this agreement. Failure to comply with the indemnification and insurance requirements shall constitute a material breach of this agreement and may result in the immediate revocation of the temporary construction meter use.
  - General Liability Insurance Requirements:** As a condition of approval for the use of the temporary construction meter, the Applicant shall procure and maintain, at its sole cost and expense, during the entire term of use, Commercial General Liability Insurance with limits of no less than \$1,000,000 per occurrence and \$2,000,000 aggregate for bodily injury, personal injury, and property damage.
  - Additional Insured Endorsement:** The General Liability Insurance policy shall include an endorsement naming Cucamonga Valley Water District as an additional insured. The endorsement shall specify that the coverage provided to the District as an additional insured is primary and non-contributory with respect to any other insurance or self-insurance available to the District.
  - Certificate of Insurance:** Prior to the issuance of the temporary construction meter, the Applicant shall submit to the District a Certificate of Insurance evidencing compliance with the above insurance requirements, including a copy of the additional insured endorsement. The Certificate of Insurance and endorsement must be approved by the District before the temporary construction meter is installed.

- Notice of Cancellation: The Applicant’s insurance policies shall include a provision requiring at least 30 days written notice to the District in the event of cancellation, non-renewal, or material reduction in coverage.

3. The Applicant must provide evidence of a city encroachment permit prior to installations, if required.

**4. Backflow Requirements**

At the Applicant’s sole expense, the Applicant must install and maintain a CVWD-approved Reduced Pressure Backflow Prevention (RPBP) assembly for the duration of the temporary water service. The RPBP assembly must be tested by a CVWD-approved backflow tester and test results must be submitted within two (2) business days of the installation. Water use without a certified backflow device will result in termination of the temporary water service. The Applicant must email the test results to [backflow@cvwdwater.com](mailto:backflow@cvwdwater.com). All backflows must be retested annually.

- [See STD. DWG. 124 \(04-17-2025\)](#)
- [See STD. DWG. 408 \(04-17-2025\)](#)

**5. Deposit Guidelines**

- A \$2,000.00 deposit, paid in advance, is required for construction meter sizes up to 3”.
- A \$3,500.00 deposit, paid in advance, is required for construction meter sizes 4” and above.
- Applicant will be charged for a replacement meter or repairs in the event the meter is damaged or stolen.
- Drawing water from a District hydrant without the use of a water meter, unauthorized removal of the meter, and tampering with the meter or locking device will result in a forfeiture of the deposit.
- Only District staff is authorized to move construction meters. If relocation is required, the applicant must notify the District at least one (1) business day in advance.
- The deposit will be refunded to the Applicant after all account and related fees are paid in full upon account closure.

6. The fire department shall have the right to use the fire hydrant and the authority to remove the connection for emergency use.

7. The meter cannot be transferred to other companies or developers.

8. The Applicant is solely responsible for all costs incurred by the District for any repairs to the fire hydrant, meter, and its connection if the need for such repairs is caused by the Applicant or theft.

**9. Relocation of the Temporary Construction Meter**

Any requests to relocate an existing temporary construction meter, contact Customer Service at (855) 654-CVWD. Requests to relocate a temporary construction meter, may require an Encroachment Permit. The backflow must be retested within two (2) business days after any relocation request. The Applicant is responsible for ensuring that the area around the temporary construction meter and related equipment is free of hazards and remains safe at all times, especially if the area is accessible to the public. This includes removing obstacles, maintaining safe and unobstructed access for District personnel, and addressing any conditions that could pose safety risks or interfere with the operation or maintenance of the meter. Otherwise, the area must be blocked off from public access.

10. The District may revoke this agreement and remove the temporary meter connection without notifying the applicant for the following reasons:

- a. Failure to pay deposit
- b. Any disconnection of or tampering with the fire hydrant connection or any portion thereof by the Applicant.
- c. Any use of water at any location other than the designated area.
- d. Any unauthorized use or waste of water.
- e. Water volume or pressure deficiency in the existing system.
- f. Noncompliance with the provisions of this agreement.
- g. The expiration of this agreement and/or the certificate of insurance and/or encroachment permit (if applicable).

The undersigned applicant agrees to take responsibility for paying all charges for water services provided by the Cucamonga Valley Water District. The applicant also agrees to comply with the District’s terms and conditions outlined in the Application and Agreement for a Temporary Construction Water Meter, as well as the regulations governing these services as specified in the District’s municipal code.

**APPLICANT**

**APPROVAL**

\_\_\_\_\_  
Print Name

Approved by: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Application Expiration Date: \_\_\_\_\_

