

Approved November 10, 2020

**MINUTES OF A REGULAR MEETING OF THE
CUCAMONGA VALLEY WATER DISTRICT
BOARD OF DIRECTORS
October 27, 2020**

A regular meeting of the Cucamonga Valley Water District Board of Directors was called to order at 6:02 p.m. by President Curatalo. Ms. Taya Victorino took roll call to ensure all Board Members were present in person or via teleconference.

CALL TO ORDER
6:02 p.m.

President Curatalo announced:

1) The meeting is being conducted by teleconference pursuant to the Brown Act waivers provided for under the Governor's Executive Orders in response to the COVID-19 State of Emergency.

2) The agenda states that there will be no public location for attending this meeting in person.

3) The agenda also states that the public may listen and provide comment telephonically by calling the number listed on the agenda.

President Curatalo led the Pledge of Allegiance.

In Attendance:

Board

James V. Curatalo, Jr., President
Randall James Reed, Vice President (*via teleconference*)
Luis Cetina, Director (*via teleconference*)
Mark Gibboney, Director (*via teleconference*)
Kevin Kenley, Director

Staff

John Bosler, General Manager/CEO
Jeff Ferre, BB&K, Legal Counsel (*via teleconference*)
Maya Mouawad, BB&K, Legal Counsel (*via teleconference*)

Mike Bogin, Information Tech Specialist
Agnes Boros, Finance Manager (*via teleconference*)
Chad Brantley, Director of Finance and Technology Services
Frank Chu, Information Technology Manager
Cindy Cisneros, Executive Assistant, General Manager
Eduardo Espinoza, Director of Engineering Services
Eric Grubb, Government & Public Affairs Manager
Carrie Guarino, Assistant General Manager
Rob Hills, Director of Operations
Robert Kalarsarinis, Customer Service Manager (*via teleconference*)
Praseetha Krishnan, Engineering Manager (*via teleconference*)
Gidti Ludesirishoti, Associate Engineer(*via teleconference*)

Taya Victorino, Executive Assistant, Board of Directors

Guests Kathleen Tiegs, Past Board Member

ADDITIONS/DELETIONS TO THE AGENDA

None.

ADDITIONS/
DELETIONS

PUBLIC COMMENT

None.

PUBLIC COMMENT

GENERAL MANAGER/CEO REPORTS

A) District Updates

Mr. John Bosler, General Manager/CEO reported the following:

- Accounting staff has completed the annual audit and have sent a draft of the Comprehensive Annual Financial Report (CAFR) to the auditors for review. The financial results show that the water fund was healthy in 2020. Water fund reserves increased by \$11.6 million during the year (from \$21 million last year to \$32.6 million in June 30, 2020). The most important financial measurement for the water fund is the Revenue Coverage Ratio. This ratio is 210 % (or 2.1 times debt coverage) for fiscal year 2020. We are close to our maximum goal of 2.25 times coverage and firmly above the minimum of 1.25 times coverage.

GENERAL
MANAGER/CEO
REPORTS

CONSENT CALENDAR

- A) Approve Minutes of the October 7, 2020 Special Board Meeting.
- B) Approve Minutes of the October 13, 2020 Regular Board Meeting.
- C) Approve Board Calendar of Events.
- D) Approve Cash & Investment Report for month ending September 30, 2020.
- E) Receive and File Monthly Financial Results Report for month ending August 31, 2020.
- F) Approve Cash Disbursements for month ending September 30, 2020.
- G) Receive and File October 2020 Government & Public Affairs Report.
- H) Receive and File Quarterly PARS Investment Report for quarter ending September 30, 2020.

CONSENT
CALENDAR

PASSED 5-0

On a motion by Director Cetina, and seconded by Director Kenley to approve Consent Calendar Items as submitted by Roll Call Vote:

Ayes: Curatalo, Reed, Cetina, Gibboney, Kenley

Noes: None

Abstain: None

Passed 5-0.

AWARD OF CONTRACT FOR SIPHON REPLACEMENT AT SAPPHIRE STREET AND BANYAN STREET

Mr. Eduardo Espinoza presented the proposed award of contract. The District has programmed to replace as many siphons as practical due to their extensive maintenance and high potential for sewer overflow incidents. For a project such as this staff typically plans for a year of permitting through the County. However, this siphon is not in the County Flood Control jurisdiction and the County notified staff that we can proceed without a permit. The siphon is nearing the end of its service life and at high risk for overflow. Project construction was originally budgeted for Fiscal Year 2021, however there is nothing in our policies that restricts us from using the funds from the FY 2021 Budget since it has already been adopted by the Board. The October 6, 2020 Engineering Committee minutes provided in tonight’s agenda packet reflect that staff intended to take this item to the October Finance Committee as a courtesy but that meeting was canceled, hence why the item is before the Board tonight.

AWARD OF
CONTRACT FOR
SIPHON
REPLACEMENT AT
SAPPHIRE ST AND
BANYAN ST

PASSED 5-0

On a motion by Director Kenley, and seconded by Vice President Reed to approve the award of contract for the construction of a new 12-inch sewer main at Sapphire Street and Banyan Street to Norstar Plumbing & Engineering, Inc. in the amount of \$589,013 by **Roll Call Vote:**

Ayes: Curatalo, Reed, Cetina, Gibboney, Kenley

Noes: None

Abstain: None

Passed 5-0.

BOARD COMMITTEE REPORT

A) October 6, 2020 Engineering Committee

Vice President Reed reported the notes accurately reflect what occurred at the meeting.

BOARD COMMITTEE
REPORTS

BOARD MEMBER REPORTS

Director Cetina

- Nothing additional to report at this time.

Director Gibboney

- Expressed his gratitude to the Board and staff for the get well card and gifts.

Vice President Reed

- Attended the California Joint Powers Authority (CAJPA) Virtual Conference as the District’s ACWA/JPIA representative on October 14-15, 2020. Expressed his gratitude for the opportunity to see how CVWD compares to other cities and districts with regards to insurance claims and liabilities.

BOARD MEMBER
REPORTS

Director Kenley

- Expressed his enjoyment of reading the monthly Government & Public Affairs Report provided in the Board packets. He thanked the Government & Public Affairs team for staying connected to customers and legislators.

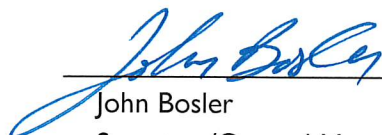
President Curatalo

- Thanked everyone for their participation in the meeting tonight.

ADJOURNMENT

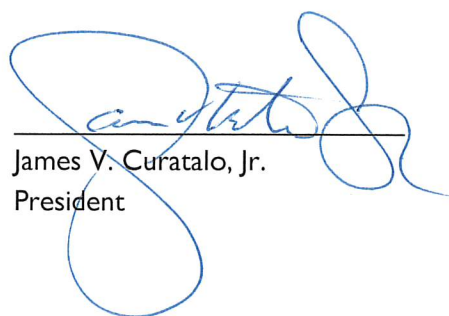
There being no further business to come before the Board, President Curatalo adjourned the meeting at 6:17 p.m.

ADJOURNED
AT 6:17 p.m.



John Bosler
Secretary/General Manager

ATTEST:



James V. Curatalo, Jr.
President