

Approved July 13, 2021

**MINUTES OF A REGULAR MEETING OF THE
CUCAMONGA VALLEY WATER DISTRICT
BOARD OF DIRECTORS
June 22, 2021**

A regular meeting of the Cucamonga Valley Water District Board of Directors was called to order at 6:00 p.m. by President Reed. Ms. Taya Victorino took roll call to ensure all Board Members were present in person or via teleconference.

CALL TO ORDER
6:00 p.m.

President Reed announced:

1) The meeting is being conducted by teleconference pursuant to the Brown Act waivers provided for under the Governor's Executive Orders in response to the COVID-19 State of Emergency.

2) The agenda states that members of the public are permitted to attend the meeting in person at the location listed on the agenda.

3) The agenda also states that the public may listen and provide comment telephonically by calling the number listed on the agenda.

President Reed led the Pledge of Allegiance.

In Attendance:

Board Randall James Reed, President
 Luis Cetina, Vice President
 James V. Curatalo, Jr., Director
 Mark Gibboney, Director (*via teleconference*)
 Kevin Kenley, Director (*via teleconference*)

Staff John Bosler, General Manager/CEO
 Jeff Ferre, BB&K, Legal Counsel

Mike Bogin, Information Tech Specialist
Chad Brantley, Director of Finance and Technology Services
Lee Chicaul, Water System Operator (*via teleconference*)
Frank Chu, Information Technology Manager (*via teleconference*)
Cindy Cisneros, Executive Assistant, General Manager
Eduardo Espinoza, Director of Engineering Services
Eric Grubb, Government & Public Affairs Manager
Rob Hills, Director of Operations
Jacob Johnson, Water Production & Controls Spv. (*via teleconference*)
Robert Kalarsarinis, Customer Service Manager
Gidti Ludesirishoti, Associate Engineer (*via teleconference*)
Mike Maestas, Water Production Manager

Erin Morales, Government & Public Affairs Supervisor (*via teleconference*)
Roberta Perez, Human Resources Manager
Randy Stewart, Controls Analyst (*via teleconference*)
Tuan Truong, Engineering Manager (*via teleconference*)
Taya Victorino, Executive Assistant, Board of Directors

Guests None

ADDITIONS/DELETIONS TO THE AGENDA

None.

ADDITIONS/
DELETIONS

PUBLIC COMMENT

None.

PUBLIC COMMENT

GENERAL MANAGER/CEO REPORTS

A) District Updates

Mr. John Bosler, General Manager/CEO, reported the following:

- Nothing to report other than what is provided in the board meeting packet.

GENERAL
MANAGER/CEO
REPORTS

CONSENT CALENDAR

- A) Approve Minutes of the June 8, 2021 Regular Board Meeting.
- B) Approve Board Calendar of Events.
- C) Approve Cash & Investment Report for month ending May 31, 2021.
- D) Approve Cash Disbursements for month ending May 31, 2021.
- E) Receive and File June 2021 Government & Public Affairs Report.

CONSENT
CALENDAR

PASSED 5-0

On a motion by Vice President Cetina, and seconded by Director Curatalo to approve the Consent Calendar as submitted by Roll Call Vote:

Ayes: Reed, Cetina, Curatalo, Gibboney, Kenley

Noes: None

Abstain: None

Absent: None

Passed 5-0.

MID-TERM ADJUSTMENT TO THE OPERATING AND CAPITAL IMPROVEMENT BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2022

Mr. Chad Brantley provided a PowerPoint presentation on the proposed mid-term budget adjustment. A biennial budget was adopted in June 2020 that covered a two-year period from July 2020 through June 2022. Certain items in the second fiscal year were estimated because of the time horizon. Mr. Brantley highlighted the proposed

MID-TERM BUDGET
ADJUSTMENT FOR
FISCAL YEAR 2022

PASSED 5-0

adjustments which represent a net savings of \$147,841 with a 3% Cost of Living Adjustment or \$78,083 with a 3.5% Cost of Living Adjustment. The proposed adjustments were reviewed by the Finance Committee on May 12 and June 9, 2021 and by the Human Resources/Risk Management Committee on June 3, 2021.

On a motion by Director Kenley, and seconded by Vice President Cetina to adopt Resolution No. 2021-6-3 approving mid-term adjustments to the Operating and Capital Improvement Budget for the fiscal year ending June 30, 2021 as submitted by **Roll Call Vote:**

Ayes: Reed, Cetina, Curatalo, Gibboney, Kenley

Noes: None

Abstain: None

Absent: None

Passed 5-0.

President Reed invited comments about staff's Cost of Living Adjustment (COLA) recommendation. Discussion ensued amongst the Board regarding recent COLA action taking by neighboring agencies, District staff's dedicated performance throughout the pandemic, and concerns of continued economic inflation.

COST OF LIVING
ADJUSTMENT
(3.25%)

PASSED 5-0

On a motion by Vice President Cetina, and seconded by Director Gibboney to adopt Resolution No. 2021-6-4 adjusting the salary compensation and classification schedules for all District employees by implementing a wage and benefits adjustment of 3.25% effective July 1, 2021 as submitted by **Roll Call Vote:**

Ayes: Reed, Cetina, Curatalo, Gibboney, Kenley

Noes: None

Abstain: None

Absent: None

Passed 5-0.

STAFFING PLAN AMENDMENTS

Mr. John Bosler provided a presentation on the proposed staffing plan amendments. Due to recent staff retirements the District has the opportunity to amend the Staffing Plan, streamline the reporting structure, and provide for succession planning. The proposed adjustments are as follows:

STAFFING PLAN
AMENDMENTS

PASSED 5-0

- Change job description of Assistant General Manager (no salary change)
- Delete title of Director of Engineering Services
- Change title of Human Resources Manager to Director of Human Resources and Risk Management at compensation schedule range 83
- Create new title of Automation & Controls Supervisor at compensation schedule range 62
- Delete title of Capital Projects Coordinator
- Change title and job description of Water Production & Controls Supervisor to Water Production Supervisor (no salary change)

The proposed amendments reduce the current total employee count to 128 and produce a net Wages and Benefits savings when compared to the original FY2022 budget.

On a motion by Director Curatalo, and seconded by Director Kenley to adopt Resolution No. 2021-6-5 amending Employee Policy No. 2.2, Classification and Compensation Schedule with revised Classifications and Salary Ranges as submitted by Roll Call Vote:

Ayes: Reed, Cetina, Curatalo, Gibboney, Kenley

Noes: None

Abstain: None

Absent: None

Passed 5-0.

BOARD COMMITTEE REPORT

**BOARD COMMITTEE
REPORTS**

A) May 18, 2021 Water Resources Committee

Director Curatalo reported the notes accurately reflect what occurred at the meeting.

B) June 3, 2021 Human Resources/Risk Management Committee

Director Curatalo reported the notes accurately reflect what occurred at the meeting.

C) June 9, 2021 Finance Committee

Director Gibboney reported the notes accurately reflect what occurred at the meeting.

BOARD MEMBER REPORTS

**BOARD MEMBER
REPORTS**

Director Gibboney

- Nothing additional to report.

Director Kenley

- Expressed his enjoyment of the welcome back event with employees last week.

Director Curatalo

- Expressed his gratitude to John Bosler for his leadership efforts at Chino Basin Watermaster (CBWM) and how the trust he has gained has improved the process in the Basin. The function of CBWM is important for the future of water in our community.

Vice President Cetina

- The District recently co-sponsored a plaque as a member of the Rancho Cucamonga Chamber of Commerce that was presented to the Rancho Fire and Police Chiefs. It will be displayed at the City's new safety building.
- Requested that the Board adjourn in honor and memory of San Bernardino County Sherriff's Sgt. Dominic Vaca who was fatally wounded in the line of duty, and also in honor of Sherriff John McMahon's service as he recently announced his retirement.

President Reed

- Attended the ACWA/JPIA Executive Committee meeting on June 17, 2021. The cost of insurance for cyber security has risen to over \$900,000 for the pool due to issues of ransom ware. Expressed his gratitude to our IT Team for ensuring our technology is protected. Also it is becoming difficult to find coverage for GAP insurance as the insurers have been raising rates to cover their losses due to recent fires and floods world-wide.

ADJOURNMENT

There being no further business to come before the Board, President Reed adjourned the meeting at 6:43 p.m. in honor of San Bernardino County Sgt. Dominic Vaca and Sherriff John McMahon and their service to the community.

ADJOURNED

AT 6:43 p.m.



John Bosler
Secretary/General Manager

ATTEST:



Randall James Reed
President