

Approved May 25, 2021

**MINUTES OF A REGULAR MEETING OF THE
CUCAMONGA VALLEY WATER DISTRICT
BOARD OF DIRECTORS
May 11, 2021**

A regular meeting of the Cucamonga Valley Water District Board of Directors was called to order at 6:00 p.m. by President Reed. Ms. Taya Victorino took roll call to ensure all Board Members were present in person or via teleconference.

CALL TO ORDER
6:00 p.m.

President Reed announced:

1) The meeting is being conducted by teleconference pursuant to the Brown Act waivers provided for under the Governor's Executive Orders in response to the COVID-19 State of Emergency.

2) The agenda states that there will be no public location for attending this meeting in person.

3) The agenda also states that the public may listen and provide comment telephonically by calling the number listed on the agenda.

President Reed led the Pledge of Allegiance.

In Attendance:

Board Randall James Reed, President
 Luis Cetina, Vice President
 James V. Curatalo, Jr., Director (*via teleconference*)
 Mark Gibboney, Director (*via teleconference*)
 Kevin Kenley, Director

Staff John Bosler, General Manager/CEO
 Jeff Ferre, BB&K, Legal Counsel (*via teleconference*)

Chad Brantley, Director of Finance and Technology Services
Jason Cary, Help Desk Specialist
Frank Chu, Information Technology Manager (*via teleconference*)
Cindy Cisneros, Executive Assistant, General Manager
Eduardo Espinoza, Director of Engineering Services
Eric Grubb, Government & Public Affairs Manager
Rob Hills, Director of Operations
Robert Kalarsarinis, Customer Service Manager (*via teleconference*)
Praseetha Krishnan, Engineering Manager (*via teleconference*)
Gidti Ludesirishoti, Associate Engineer (*via teleconference*)
Erin Morales, Government & Public Affairs Supervisor
JR Roberts, Water Treatment Plant Manager (*via teleconference*)

Tuan Truong, Engineering Manager
Taya Victorino, Executive Assistant, Board of Directors

Guests Steve Lim, Customer
Tony Martinez

ADDITIONS/DELETIONS TO THE AGENDA

None.

ADDITIONS/
DELETIONS

PUBLIC COMMENT

None.

PUBLIC COMMENT

PRESENTATIONS

A) Water Awareness Month Proclamation

Ms. Erin Morales gave a presentation on proclaiming May 2021 as Water Awareness month, which is intended to promote water use efficiency. CVWD has celebrated so far by partnering with the American Water Works Association (AWWA), and hosting a Drive-By Garden Tour on May 1 and 2. We will continue to celebrate by providing our customers resources on how to use water efficiently, hosting a Water Savvy Landscape Webinar on May 20, and by recognizing 78 student artists through the 5th Grade Poster Contest.

This year the Water Awareness Month proclamation is adopted in honor of our partnership with AWWA and in honor of our model Water Savvy Landscape homeowners.

President Reed read the proclamation on behalf of the District to proclaim May 2021 as Water Awareness Month.

The Board collectively thanked the Government and Public Affairs Team for their dedicated efforts to keep our customers engaged in using water efficiently, and thanked the customers who are good water stewards and serve as an example to the rest of the community.

PRESENTATIONS

GENERAL MANAGER/CEO REPORTS

A) District Updates

Mr. John Bosler, General Manager/CEO reported the following:

- Nothing to report other than what was provided in the agenda packet.

GENERAL
MANAGER/CEO
REPORTS

CONSENT CALENDAR

- A) Approve Minutes of the April 26, 2021 Special Board Meeting.
- B) Approve Minutes of the April 27, 2021 Regular Board Meeting.
- C) Approve Board Calendar of Events.
- D) Receive and File March 2021 Water Production Report.

CONSENT
CALENDAR

PASSED 5-0

On a motion by Director Kenley, and seconded by Vice President Cetina to approve the Consent Calendar as submitted by **Roll Call Vote:**

Ayes: Reed, Cetina, Curatalo, Gibboney, Kenley

Noes: None

Abstain: None

Absent: None

Passed 5-0.

CONSTRUCTION OF SEWER LINE IN HAVEN AVE FROM FOOTHILL BLVD TO ARROW RTE

Mr. Tuan Truong gave a presentation on the proposed construction and contract. The existing sewer line is flowing near capacity, was built in 1971 and made of asbestos, and was identified in our 2017 Sewer Master Plan as needing replacement. The City of Rancho Cucamonga recently paved Haven Avenue with a five year moratorium on construction. This phase of construction will be the first phase of three to stay in coordination with the City's moratorium. Funding for this project is included as part of the FY 2021 and 2022 CIP budget. Staff received three bids with C.P. Construction being the lowest responsive and responsible bidder. This item was presented to the Engineering Committee on May 4, 2021. The committee concurred with staff's recommendation and forwarded to the Board for consideration and approval.

AWARD OF
CONTRACT TO C.P.
CONSTRUCTION,
INC.

PASSED 5-0

On a motion by Director Gibboney, and seconded by Vice President Cetina to approve the award of contract for construction of a sewer line in Haven Avenue from Foothill Boulevard to Arrow Route to C.P. Construction Inc. in the amount of \$1,990,790 as submitted by **Roll Call Vote:**

Ayes: Reed, Cetina, Curatalo, Gibboney, Kenley

Noes: None

Abstain: None

Absent: None

Passed 5-0.

WATERLINE BETWEEN AMETHYST AVE AND KIRKWOOD AVE

Mr. Tuan Truong gave a presentation on the proposed construction and contract. The existing waterline is in the neighborhood of Kirkwood Avenue and Amethyst Avenue between 7th and 6th Streets. It requires extensive maintenance for leak repairs, was built in the 1970's, and has reached the end of its service life. This

waterline was also identified in the 2017 Water System Master Plan for replacement. Staff received five bids on April 27, 2021 with Norstar Plumbing and Engineering, Inc. being the lowest responsive and responsible bidder. Funding for this project was included in the FY 2021 and 2022 CIP budget. This item was presented to the Engineering Committee on May 4, 2021. The committee concurred with staff's recommendation and forwarded the item to the board for consideration and approval.

AWARD OF
CONTRACT TO
NORSTAR
PLUMBING AND
ENGINEERING, INC.

PASSED 5-0

On a motion by Director Kenley, and seconded by Director Gibboney to approve the award of contract for construction of a waterline in Amethyst Avenue and Kirkwood Avenue from 7th Street to 6th Street to Norstar Plumbing and Engineering, Inc. in the amount of \$1,873,300 as submitted by **Roll Call Vote:**

Ayes: Reed, Cetina, Curatalo, Gibboney, Kenley

Noes: None

Abstain: None

Absent: None

Passed 5-0.

BOARD COMMITTEE REPORT

A) April 20, 2021 Water Resources Committee

Director Curatalo reported the notes accurately reflect what occurred at the meeting.

BOARD COMMITTEE
REPORTS

BOARD MEMBER REPORTS

Director Gibboney

- Nothing additional to report at this time.

Director Curatalo

- Nothing additional to report at this time.

Director Kenley

- Nothing additional to report at this time.

Vice President Cetina

- Nothing additional to report at this time.

President Reed

- Nothing additional to report at this time.

BOARD MEMBER
REPORTS

WATER RATES WORKSHOP

Mr. Chad Brantley provided a PowerPoint presentation for the District's fourth workshop in a series that was suspended in March of 2020 due to the COVID-19 Pandemic. He provided detailed information about the ongoing Cost of Service analysis associated with the District's Water Rate Study. He explained the rationale and considerations that form the foundation for the Cost of Service analysis and how they impact the rate study. The rate design reflects a 2.8% inflation in CVWD's Cost of

WATER RATES
WORKSHOP

**INFORMATION
ONLY ITEM**

Service. The recommended next steps are for staff and our independent rate consultant to proceed with writing the Administrative Record to provide full documentation of the Rate Study with annual revenue adjustments limited to a maximum of 2.8%, and the creation of a draft Proposition 218 Notice to communicate our intentions to customers.

Discussion ensued among Board Members, Mr. Brantley, and Mr. John Bosler regarding the Water Rate Study and effects of deferring the rate adjustment.

This is an information item only. No Board action was taken.

BOARD MEMBER REPORTS

President Reed announced that Board Member Comments would be revisited since Board Members opted to not report earlier due to uncertainty of the length of the Water Rates Workshop.


President Reed

- Recorded an episode of the District's series of podcasts on May 10, 2021. He expressed his enjoyment of the opportunity.
- Attended the IEUA Board Meeting on May 5, 2021. Expressed his concern that Mr. Paul Hoffer was unable to receive a straightforward answer for his question regarding Southern California's access to imported water.
- Attended the Regional Water Managers meeting today with our GM/CEO, John Bosler. Expressed his appreciation to the regional partner agency General Managers for allowing elected officials to join their group and ensue discussion on regional issues.

ADJOURNMENT

There being no further business to come before the Board, President Reed adjourned the meeting at 7:02 p.m.

ADJOURNED
AT 7:02 p.m.



John Bosler
Secretary/General Manager

ATTEST:



Randall James Reed
President