

HUMAN RESOURCES/RISK MANAGEMENT COMMITTEE NOTES

April 24, 2019

Attendees:

Committee members: Kathleen Tiegs (Chair) and James V. Curatalo

Staff members: John Bosler, Chad Brantley, Rob Hills, Eduardo Espinoza, Rossana Ammari and Robbie Victorino

Members of the Public: None.

Call to Order: 3:30 p.m.

Public Comment: None

Additions/Deletions to Agenda: None

1. Hazard Mitigation Plan Update

- Staff presented the Committee with an update on the Hazard Mitigation Plan Project. The purpose of the Disaster Mitigation Act of 2000 requires agencies to prepare and keep an updated local hazard mitigation plan (HMP) recognizing potential natural hazards and to identify and consider mitigation measures to reduce the risks associated with such hazards.
- The District's consultant submitted the final draft report to Cal/OES on March 26, 2019. Cal/OES is expected to provide an acceptance letter within 60 to 90 days.

2. Amend Employee Policy No. 7.5, Workplace Security

- Staff proposed a policy attachment to Employee Policy No. 7.5, Workplace Security. The proposed policy attachment outlines the District's approach to addressing potential workplace violence issues. Over the last year, training sessions were held with employees to discuss workplace violence as well as active threat and hostile events.
- The attachment to the current policy is an Active Threat and Hostile Events Standard Operating Procedure, which guides employees, contractors, and visitors who are confronted with an active threat incident in or around the workplace.
- The Committee concurred and recommended forwarding the item to the Board of Directors for review and approval.